

# BAIS RIVKA ROCHEL-03009453 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Verification	Verification (On-Site Assessment Tool) (207H)	BAIS RIVKA ROCHEL-03009453	214	01/07/2024	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Casey Miller 12/19/2023 08:28 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by TOBY SCHULGASSER 12/12/2023 10:13 AM				
	The student was reduced and should've been changed to free. It was changed to free on 12/27 when pointed out. No charge was paid as there is no charge to reduced students. (This was a mistake in the email as it stated to change the student to reduced instead of free)				
Flagged by Casey Miller 12/07/2023 03:50 PM					
Changes in eligibility which result in increased benefit levels must be made as soon as possible, but no longer than 3 operating days of the date the SFA makes the final decision with verification.					
Error: The change in eligibility for the student whose application was verified was not changed on the Master Eligibility List, as of the date of the on-site review, which was more than 3 operating days from when verification was completed. The Master Eligibility List still had the original determination eligibility status.					
<b>Please explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the DATE of implementation.</b>					
Meal Counting and Claiming - Review Period	Meal Counting and Claiming - Review Period (On-Site Assessment Tool - Site) (322H)	BAIS SHAINDEL-1821	325	01/07/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<p><b>Corrective Action History</b></p>	<p>Corrective Action Plan: Accepted by Casey Miller 12/19/2023 08:30 AM CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by TOBY SCHULGASSER 12/12/2023 10:50 AM Lunch accounts transferred from roster are entered and double checked. This is .9984% accurate. We strive for 100%. December 28, 2023 Flagged by Casey Miller 12/07/2023 03:53 PM  Lunch counts by category (free, reduced and/or paid) must be correctly used in the claim for reimbursement. Meal counts for each school should be verified prior to submitting and certifying the claim. This includes ensuring that the counts were correctly recorded, counted, and combined from the point of service documents. If this involves transferring counts from one document/computer to another, a streamlined and consistent process should be used to prevent errors.  Error: Lunch counting error, which resulted in reimbursement underclaim by 1 in paid category for the review month. On October 23rd there were two errors and on October 31 there was one error where lunch count marks from the classroom roster used at point of service were incorrectly transferred and recorded on the computerized lunch accountability sheet.  <b>Please explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the DATE of implementation.</b></p>				
<p>Meal Components and Quantities - Day of Review</p>	<p>Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)</p>	<p>BAIS SHAINDEL-1821</p>	<p>402</p>	<p>01/07/2024</p>	<p>CAP Accepted</p>

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<p><b>Corrective Action History</b></p>	<p>Corrective Action Plan: Accepted by Casey Miller 12/19/2023 08:29 AM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by TOBY SCHULGASSER 12/12/2023 10:16 AM</p> <p>When kugel is served alone in High School without an accompanying vegetable slices will be larger to be a full cup of vegetables. This was noted and to be implemented as of December 4.</p>				
	<p>Flagged by Casey Miller 12/07/2023 03:52 PM</p>				
	<p>Portion sizes offered for each required lunch component must meet daily and weekly minimum requirements for the appropriate grade group (K-5, 6-8, K-8, 9-12). When planning menus, refer to the Lunch Meal Pattern Charts, available on the Department of Agriculture Forms web site for specific requirements. To determine the creditable amount for each menu item's contribution to the meal pattern, refer to the following resources: Child Nutrition (CN) Labels, Signed Manufacturers Product Formulation Statements, USDA Food Buying Guide, Whole Grain Rich (WGR) Resource, USDA Foods Information Sheets.</p>				
	<p>Error: Insufficient quantity (portion size) of daily vegetable was offered during day of review. Potato kugel was offered as vegetable for the day. No other vegetable offered. SFA counted it as 1cup, but after review of the recipe it was found to credit as 3/4cup veg. 9-12 meal pattern requires 1 cup of vegetable to be offered daily.</p> <p><b>Please explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the <u>DATE</u> of implementation.</b></p>				
<p>Meal Components and Quantities - Review Period</p>	<p>Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)</p>	<p>BAIS SHAINDEL-1821</p>	<p>410</p>	<p>01/07/2024</p>	<p>CAP Accepted</p>
	<p>Corrective Action Plan: Accepted by Casey Miller 12/22/2023 12:31 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by TOBY SCHULGASSER 12/19/2023 11:28 AM</p> <p>12/19/2023 Manager was reprimanded to sign production records. Recipe #/product codes will be inserted. Portion size will be put in by portion size and creditable meal amounts.</p>				
	<p>Corrective Action Plan: Rejected by Casey Miller 12/19/2023 08:33 AM</p> <p>Please enter date of corrective action.</p>				

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<b>Corrective Action History</b>	<p>Corrective Action Plan: Submitted by TOBY SCHULGASSER 12/12/2023 11:39 AM</p>
	<ol style="list-style-type: none"><li>1. Contact is being made with the manufacture as the PF statement said 4oz= 1 cup. Trying to get a formulation statement with count of falafel ball.</li><li>2. A production record training will be scheduled. Was made aware that fruit and vegetable must say state fresh by recipe code</li><li>3. Size of tuna can was added to recipe. Crediting was changed based on food buying guide.</li></ol>

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Flagged by Casey Miller 12/07/2023 03:51 PM

At lunch, production records must be complete including all required fields and document that both daily and weekly minimum quantities for each component are offered for the review week. Other supporting documentation (including but not limited to the USDA Food Buying Guide, food labels, CN labels, manufacturers product formulation statements, standardized recipes, etc.) must be used to determine the creditable amount each menu item contributes to the meal pattern to assure that required minimum quantities are offered. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.

Errors:

1.) Insufficient quantity of legume vegetable subgroup was offered for the review week. On Thursday Oct 26th, falafel was served and credited for the legume vegetable subgroup for the week. Production records indicated 1/2 cup was offered and credited it as 1/2c legume, which is incorrect. The product formulation statement stated 1cup credited as 5/8 cup legume and 1/8cup other vegetable, thus 1/2c would only credit as 1/4c. The 4 day weekly meal pattern for grades 9-12 requires 1/2c legume vegetable subgroup.

2.) Documentation errors on the production records for the review week including the following:

- Missing signature
- Missing recipe #/product name/code for fruit and vegetables on all days; for crackers, yogurt, and string cheese on Tuesday; for tuna on Thursday
- Missing portion size on Monday for fruits and vegetables; on Tuesday for fruit; on Wednesday for soup and fruit; on Thursday for fruit and vegetables

3.) Although sufficient quantity of meat/meat alternate was offered for the day, the tuna recipe had the following errors:

- It didn't include the size of the tuna can used and the yield of the can.
- The crediting on the recipe stating that 3oz portion credited as 3oz m/ma, which is incorrect.

**Please explain in detail, how each of the 3 findings will be corrected and the measures taken to ensure that they will not reoccur in the future. Indicate the DATE of implementation for each finding.**

**Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged